

**MINUTES OF THE MEETING OF THE  
BOARD OF REGENTS OF THE UNIVERSITY SYSTEM  
OF GEORGIA HELD AT  
244 Washington Street SW  
Atlanta, Georgia  
February 11 - 12, 1997**

**CALL TO ORDER**

The Board of Regents of the University System of Georgia met on Tuesday, February 11, 1997, and Wednesday February 12, 1997, in the Board Room, Room #473, 244 Washington Street, S.W., Atlanta, Georgia 30334. The Chairman, Regent Thomas F. Allgood Sr., called the meeting to order at 11:30 A.M. on Tuesday, February 11, after which, the Board immediately went into Executive Session for discussion of a personnel issue. The meeting was reconvened at 1:00 p.m. and again on Wednesday, February 12, at 9:00 A.M. Present, in addition to Chairman Allgood, were Regents: S. William Clark, Jr. (Vice Chair), Juanita Powell Baranco, Kenneth W. Canestra, J. Tom Coleman, Jr., A.W. "Bill" Dahlberg, Suzanne Elson, John Hunt, Edgar L. Jenkins, Charles H. Jones, Donald M. Leebern Jr., Elridge W. McMillan, Edgar L. Rhodes, William B. Turner, and Glenn S. White.

**INVOCATION**

The Invocation was given on Tuesday, February 11 by Ms. Marci Middleton, Academic Coordinator for Program Review, and on Wednesday, February 12, by Regent Edgar L. Rhodes.

**ATTENDANCE REPORT**

The Attendance Report was read on both days by Secretary Weber, who announced that there was full attendance on Tuesday, February 11. Regent William B. Turner had asked for and had been given approval to be absent on Wednesday, February 12.

**APPROVAL OF THE MINUTES**

Motion being properly made and dually seconded, the minutes of the Board of Regents meeting held on January 7 and 8, 1997 were unanimously approved as distributed.

**SPECIAL GUEST**

Senator Steve Thompson was recognized at the meeting of the Board of Regents, Tuesday, February 12, 1997.

## **EXECUTIVE SESSION**

On motion properly made, seconded and unanimously adopted, the Board met in Executive Session at 11:30 a.m. on Tuesday, February 11, 1997, for the purpose of discussing a personnel matter. At the conclusion of the Executive Session, the Chairman announced that no action had been taken by the Board with respect to any of the matters discussed while in Executive Session.

The Board recessed at 12:30 p.m. on Tuesday, February 11, 1997, for Regents' Lunch.

## **EXECUTIVE SESSION**

On motion properly made, seconded and unanimously adopted, the Board met in Executive Session at 1:10 on Tuesday, February 11, 1997, for the purpose of discussing legal matters. At the conclusion of the Executive Session, the Chairman announced that no action had been taken by the Board with respect to any of the matters while in Executive Session.

## **MEETING OF THE COMMITTEE OF THE WHOLE**

Chairman Allgood asked for a motion to recess the regular Board meeting and convene the Strategic Planning Committee as Committee of the Whole. Motion properly made and seconded, the meeting of the Committee of the Whole convened with Regent Leebern as chair.

Chairman Leebern opened the meeting of the Committee noting that at each meeting of the Board this year, an update on initiatives which the Board has approved in the last two years has been given. He noted that in December, 1995, the Board approved the adoption of a semester calendar for the University System. He then introduced Dr. Jim Muyskens, Sr. Vice Chancellor for Academic Affairs, who made introductory remarks and introduced three members of the taskforce on semester conversion: Dr. Don Wagner, Director of the Special Programs at State University of West Georgia; Dr. Martha Nesbitt, Special Assistant to the Chancellor; and Dr. Sandra Storrar, Assistant Vice President for Enrollment Services and University Registrar at Georgia State University.

Dr. Nesbitt presented an overview of the presentation. She began by reminding the Board that in December of 1995 the Board approved implementation of the Semester Calendar for the University System. The conversion is scheduled for Fall, 1998, except for the Georgia Institute of Technology, which will convert the following year. Dr. Nesbitt explained that the delay had to do primarily with the disruption at that institution caused by its important role in the Olympic games. The implementation plan which the Board approved was based on conditions which the Board established before the task force on semester conversion was created. These conditions stemmed from several principles which reflected the vision of the University System. She then explained that by converting to semesters, the System will be moving to the calendar used by the majority of colleges and universities in the country. The task force took very seriously the mandate to look at national patterns of academic excellence as it developed the plan, especially in the area of curricular reform. She said that another principle the task force focused on was the placing of the welfare of students at the center of decision-making. She noted that among the recommendations of the task force was the need to streamline degree requirements which in many instances had grown to include additional hours which made it impossible for even full-time students to finish their baccalaureate in four years. She said that the implementation report also recommended that any impending changes in the core curriculum be decided before institutions began planning their curriculum for the semester calendar. This is important for implementing a central theme in both the Board charge and the task force recommendations ---

that the conversion process involve innovative curricular development.

Dr. Nesbitt said that while the process has encouraged innovation, there has been a continued emphasis on the transfer issue. There has been every effort to provide for institutional flexibility while ensuring that students can have reasonable transfer capability. The implementation plan recommended resources for faculty/staff development to encourage this development of curricular innovation and new telecommunications options as well as to implement training for effective advising of students. These resources were provided by the System beginning in the summer of 1996. She noted that another aspect of curriculum changes associated with the core and conversion is the development of common course names and numbers. These are being recommended by the appropriate System academic committees made up of faculty to the Council on General Education. Presently, common course names and numbers for English and math in the Essential Skills area of the core as well as a few other courses are completed. The committees will be forwarding more recommendations by March 1, 1997. Dr. Nesbitt then introduced Dr. Don Wagner to discuss the impact of semester conversion planning on the campuses.

Dr. Wagner noted that when the Chancellor initially charged the Task Force on Semester Conversion, he emphasized that the "transition should be treated as an opportunity to analyze and creatively redesign the curriculum requirements for academic programs." Dr. Wagner then said that two recommendations of the Task Force dealt with this issue: they directed institutions to "engage in curricular redesign to maintain instructional effectiveness, array and quality" and to "engage in innovative curricular development that may result in courses offered for varying numbers of semester credit hours." The Task Force also recommended that if changes were to take place in the core curriculum, these should be approved in a timely manner so that the new core would guide the development of semester courses and programs. The Board approved a new core curriculum in April, 1996. He noted that most of the responses concerning positive outcomes on the campuses regarding semester conversion represented a mixture of the benefits of converting courses to semester hours and developing new institutional core curricula. He further noted that every institutional response included comments that a primary benefit of conversion had been the review of curriculum. This review has resulted in better defining the general educational outcomes expected for students, the linking of these with the institutional mission, and incorporating them in the curriculum. There have been serious in-depth discussions about the content of a relevant education for students. Dr. Wagner said that there have been reviews of programs and of individual courses. As the faculty have revisited the curriculum and planned for new courses, there is abundant evidence of innovative approaches and courses, the infusion of technology, inclusion of multicultural and international perspectives, and the development of interdisciplinary courses.

Dr. Wagner said that a couple of presidents commented that the coming together of faculty to discuss outcomes, course content, and curriculum had resulted in a heightened sense of esprit d' corps among their faculty. Many pointed out that there was much more communication across disciplines which they hope will continue.

He said most institutions are very pleased with that part of the new core curriculum, Area B, which is institutional options. Such courses as Regional and Global Perspectives, Science and Technology, Introduction to Ethics, Critical Thinking and the Formation of Values, Applied Technology, Contemporary Issues, Perspectives in Comparative Culture, and Principles of Leadership are indicative of courses being developed. Several institutions point out that another benefit of semesters is fewer registrations in a year. Dr. Wagner said some presidents commented that streamlining degree requirements was a benefit which accompanied the System's

conversion. Yet others saw this as a major challenge. This aspect of the policy has certainly resulted in faculties coming together to determine the competencies and knowledge needed by graduates and how to see that degree requirements ensured these results. He echoed Dr. Nesbitt's statement that the Task Force on Semester Conversion recommended the limitation of degree requirements so that a full-time student could reasonably expect to complete an Associate Degree in two years and a Baccalaureate Degree in four years. Because many degrees currently require additional hours beyond these requirements, there has been considerable discussions and adjustments in requirements. Dr. Wagner noted another challenge mentioned by presidents was the need to provide training for faculty and staff to provide knowledgeable advisement to students. One particular challenge regards Georgia Tech's co-op program. Since the Georgia Institute of Technology will not be converting to semesters until 1999, the delay has provided them with the opportunity to plan carefully for this program. Dr. Clough has appointed a group to approach the issue creatively so that students will still be able to finish their degrees in a timely manner. In addition, he has turned the challenge into an opportunity by focusing attention on scholarships for co-op students in his fund raising campaign. Thus far, he has raised considerable funds for this purpose. The System's academic committees have been active making recommendations on curriculum for the new core under the semester system, and student services personnel are implementing programs to assist students in making a smooth transition. Dr. Wagner then introduced Dr. Sandra Storrar, Assistant Vice President for Enrollment Services and University Registrar for Georgia State University.

Dr. Storrar presented an update on what the student service areas of the System are doing to prepare for the conversion to semesters. She noted that the key to assisting students in a successful conversion was communication. She then highlighted some of the initiatives underway at Georgia State University and mentioned some activities of other System institutions.

- New academic calendars have been designed and approved. This process was coordinated across the System so that each unit begins classes for the fall and spring semesters during the same weeks each year.

- At Georgia State students are being surveyed as they access the registration system for spring and are being asked to answer some brief questions before they request spring classes. Georgia State University students register either through their touchtone telephone, their PC connected to the campus network, or through usage of the Georgia State University web site.
- All of the units in the System are preparing a Semester Conversion Manual for distribution on their campus to students, faculty, and staff. The intention is that this manual will answer frequently asked questions by students. The manual is scheduled for a July 30, 1997 publication.
- Workshops are scheduled for advisors beginning in early summer, 1997, so that advisors are knowledgeable on updated conversion information.
- All Semester Conversion information will be posted on the Georgia State University Web site.
- Georgia State University's weekly student paper, Signal, will feature regular articles on semester conversion tips.
- Student Orientation programs occurring for fall 1997 will include information sessions about semesters. Providing students information as early as possible will ease the transition.

Dr. Storrar concluded her presentation.

Dr. Nesbitt concluded the report by reminding the Board that while the report was originally made to the Chancellor, he wanted it shared with the Board. She then told the Board that their input was welcome along with that of the System institutions' presidents which have all been sent a copy. She said that once all input has been received, the Chancellor will finalize the recommendations.

### **Reconvening of Regular Board Meeting**

Chairman Allgood reconvened the regular meeting of the Board of Regents. He then asked Regent Jenkins, Chairman of the Committee on Organization and Law, to study the Board Policy on University System Employees receiving gratuities and, if necessary, to create a new policy.

### **Adjourn for Committee Meetings**

## **COMMITTEE ON EDUCATION, RESEARCH, AND EXTENSION**

The Committee on Education, Research and Extension met on Tuesday, February 11, in the 4th floor conference room. Present were Chairman Elridge W. McMillan and Regents (Vice Chair) Edgar L. Rhodes, Juanita P. Baranco, A.W. "Bill" Dahlberg, Suzanne G. Elson, John Hunt and Charles Jones. Chairman McMillan reported to the full Board on Wednesday that the Committee reviewed eight items, five items requiring action. All items were approved as stated in the agenda. In addition, three information items were presented and discussed. Ninety-five appointments were presented and reviewed, and ten personnel actions required unanimous consent by the Board; one hundred and seventeen agreements for applied learning experiences and clinical training were presented. Thirteen contracts with State agencies, two at Georgia State, one at the Medical College of Georgia, eight at the University of Georgia, and two at Georgia College & State University were presented. Total awards for February were \$650,266. All were approved by the Committee. The Committee recommended all action items and personnel items for full approval by the Board. With motion properly made, variously seconded, and unanimously adopted, the Board approved and authorized the following:

### **1. Information Item: Reaffirmation of Southern Association of Colleges and Schools Commission on Colleges (SACS) Accreditation, Abraham Baldwin Agricultural College**

President Harold J. Loyd informed the Board of Regents that Abraham Baldwin Agricultural College received reaffirmation at its recent Southern Association of Colleges and Schools Commission on Colleges (SACS) meeting.

The Abraham Baldwin Agricultural College self-study was to improve the College's effectiveness in fulfilling its mission. The self-study ensured that the College's planning and evaluation processes were comprehensive and that implementation of assessment results enhanced all aspects of the College. The following are some of the resultant changes at Abraham Baldwin Agricultural College due to the self-study:

- The College included a variety of new and rewritten policies in the institutional *Policy Manual* including faculty employment, access to part-time faculty, assignment of faculty courses, assignment of advisers, distance learning, professional growth and other items. Additionally, the College's Mission Statement was completely revised and rewritten via campus-wide and community input. The revised Mission Statement was approved by the Board of Regents on July 9, 1996. The Master Development Plan has been prioritized by the College and linked to the Strategic Plan.
- The Academic Assistance Center and the Academic Intervention Management Program are newly organized activities to increase student retention rates.
- The College developed additional surveys ( i.e., job placement, advisement, institutional research, and budget planning) to provide information for planning and assessment.
- The College established an Advisory Committee for the Continuing Education Program.
- The College's application for admission now includes a section that requires a student to provide a written response for qualitative evaluation. The Abraham Baldwin Agricultural

College Catalog and Student Handbook have been updated and include reworded sections on student refunds, student rights and responsibilities, and the institution's responsibility for publications and media.

- The College adopted a more specific definition of general education, expanded the statement of general outcomes, reviewed and approved courses for the general education component of the core curriculum, and adopted an assessment program which provides information on student academic progress.
- The College provided additional access to databases and computer training for off-campus students and additional software training for faculty. The College employed an additional Computer Center staff member and reorganized information technology services.
- An independent audit of the Abraham Baldwin Agricultural College Foundation was completed in November 1996 for the 1995-96 year.

## **2. Renaming of the College of Education to the Leland and Clarice C. Bagwell College of Education, Kennesaw State University**

Approved: The Board approved the request of President Betty L. Siegel that Kennesaw State University be authorized to name the College of Education for the institution's Foundation Trustee Clarice C. Bagwell and her late husband, Leland, effective February 12, 1997. Kennesaw State University wishes to honor Mr. & Mrs. Bagwell, who have been "good and faithful servants and stewards to the University and education" and are well-known and much-loved community leaders.

Mr. Leland Bagwell: Mr. Leland Bagwell was born in Alpharetta, Georgia, in 1917. He was an outstanding high school student and received an appointment to the U. S. Naval Academy but was unable to attend because of a coronary predisposition, which was the result of childhood rheumatic fever. He completed studies at Young Harris College and graduated from Emory University with a degree in chemistry. He later earned a masters degree from The University of Georgia. Mr. Bagwell taught high school chemistry in Canton, Georgia, for three years before going into private business. He died in 1972.

Mrs. Clarice C. Bagwell: Mrs. Clarice Bagwell was an early role model for the woman entrepreneur and civic leader. She served as Chairman of the Board and co-owner of America Proteins, Inc., the world's largest processor of poultry by-products used in animal and pet food formulations. Mrs. Bagwell was a special education teacher in Cherokee County for many years and served for three years as president of the Georgia Parent-Teachers Association. For six years she was also a member of the National Board of Directors for the PTA. After Mr. Bagwell's death, Mrs. Bagwell made the transition to businesswoman, but her love of teaching is still evident. Mrs. Bagwell currently teaches courses in nature studies and conservation for children and adults in Forsyth County. A world traveler, Mrs. Bagwell was one of four women selected to visit Russia in conjunction with the Citizens Exchange Program. She previously hosted a visit by two female medical doctors from Soviet Georgia. She was a member of the Georgia Crime Commission for seven years and served for many years with the Cherokee County Chamber of Commerce. She is the first woman to serve on the Grand Jury of Cherokee County. A member of the Kennesaw State University Foundation Board of Trustees since 1982, Mrs. Bagwell has provided generous financial support to virtually all of the University's major fund-raising projects since that time. She was appointed to the Board's Executive Committee in 1984 and has chaired the Foundation's Special Projects Committee for several years.

### **3. Establishment of a Master of Science in Nursing Degree with a Major in Family Nurse Practitioner, North Georgia College & State University**

Approved: The Board approved the request of Interim President Sherman R. Day that North Georgia College & State University be authorized to offer a Master of Science in Nursing degree with a Major in Family Nurse Practitioner, effective February 12, 1997.

Abstract: The program leading to the Master of Science in Nursing degree is designed to prepare advanced practice nurses for the role of Family Nurse Practitioner (FNP). The program prepares nurses at the graduate level with advanced assessment, diagnosis and treatment modalities, and skill relative to theory, physiology, pharmacology, research, critical thinking, inquiry and leadership. A large portion of the FNP program will involve concentrated clinical activities. As advanced practice nursing students are training for their degrees, their services will be utilized in providing needed health care services in under-served rural areas.

Need: The nurse population in the area has few graduate program options geographically close and none with a goal of preparing family nurse practitioners prepared to address the primary health care needs of a rural population. The demand for nurse practitioners in Georgia is on the rise, particularly in rural areas. Of the 159 counties in Georgia, 146 (92%) do not have enough pediatricians, 132 (83%) do not have enough OB/GYN physicians and 125 (79%) do not have sufficient family practice physicians to meet the basic health care needs of the population. A feasibility study distributed to 150 hospitals and 1500 nurses resulted in 70 (47%) employers indicating a 26% vacancy rate for advanced practice nurses. The 434 (29%) nurses indicated an immediate and long-term need for a graduate program in the northern portion of Georgia.



Objectives: The overall goal of the program is to produce safe competent nurse practitioners in the clinical specialty of family nursing (FNP). Given a patient care situation, the graduate of North Georgia College & State University will:

- Respond to the needs of a rural and urban geographic service area as well as expand the number and type of services available.
- Help fill the gap in the provision of health services that link access with low cost and high quality health care.
- Assist in addressing the state's need for additional personnel trained to provide primary and preventive health care.

Curriculum: The program will be offered by the Department of Nursing. The curriculum will be 21 months long and is divided into 5 semesters for full-time study and is individualized at a part-time pace. The program of study requires a total of 46 semester hours, 21 hours of semester core courses (including electives), and 25 hours of clinical advanced primary care courses. The curriculum integrates the core curriculum of the advanced practice nurse with the clinical preparation of a family nurse practitioner. Each student will be required to take a comprehensive, oral examination during his/her last semester. Successful completion of the oral examination is required for conferral of the master's degree.

Projected Enrollment: It is anticipated that for the first three years of the program, student enrollment will be 15, 30, and 30, respectively.

Priority: North Georgia College & State University has placed this proposed program high on its list of institutional priorities.

Funding: Reallocation of faculty, teaching and office space, support staff, and support materials has been accomplished. The institution has pledged to redirect nearly \$130,000 of existing revenue to the program. Along with new tuition dollars and a modest award from the Northeast Georgia Medical Center, the University can implement the program without any additional state funds.

Assessment: The Office of Academic Affairs will continue to work with the campus on remaining issues. In 2000, the program will be re-examined in terms of quality, budget, support, and enrollment and reported to the Board at that time. Similar follow-up reviews will be implemented.

#### **4. Establishment of a Major in Molecular Medicine Under the Existing Doctor of Philosophy Degree, Medical College of Georgia**

Approved: The Board approved the request of President Francis J. Tedesco that the Medical College of Georgia be authorized to offer a major in Molecular Medicine under the existing Doctor of Philosophy degree, effective February 12, 1997.

Abstract: The program leading to the Doctor of Philosophy degree with a major in Molecular Medicine is designed to provide high quality training in the area of research in molecular approaches to disease processes. Students will be equipped to assume leadership roles in biomedical research. This is congruent with the institution's strategic goal of becoming the premier health sciences research institution in this state. The participation of clinically-active faculty as full members of the program allows students to have exposure to current issues in medicine. The program will be housed within the Institute of Molecular Medicine and Genetics.

Need: As of Fall 1996, the success of the M.D./Ph.D. program attracted 31 applicants for six places from a nationwide pool. The initiative to provide a graduate program in Molecular Medicine is consistent with national trends in graduate education according to the National Academy of Sciences (National Academy of Sciences, Reshaping the Graduate Education of Scientists and Engineers, 1995). New technologies in the field of molecular medicine have accelerated the rate at which discoveries (i.e., molecular cloning, monoclonal antibodies) have been made. Advances in the basic biomedical sciences have had an impact on many areas of medicine. For example, the molecular basis of various types of human cancer and cardiovascular disease are now understood.

Objectives: The overall goal of the program is to produce Ph.D. graduates to function as principal investigators in either academic or non-academic settings in biomedical research. The program will help the Medical College of Georgia improve the scope and visibility of its graduate programs. The establishment of this interdisciplinary Ph.D. program will draw on research strengths throughout the institution.

Curriculum: The Ph.D. program is composed of several parts. The first is the sequence of formal courses, taken primarily during the first two years of study. The second is individualized work under the supervision of a research mentor, leading to a dissertation based on original research. A third aspect is the required comprehensive examinations and oral examination, which conform to formats specified by the School of Graduate Studies.

Projected Enrollment: It is anticipated that the program will graduate 6 Ph.D. students and up to 6 M.D./Ph.D. students per year. The regular Ph.D. track will attract students who are interested in medical science but who do not wish to assume the responsibilities of practicing clinical medicine.

Priority: The Medical College of Georgia has placed this proposed program high on its list of institutional priorities.

Funding: Reallocation of faculty, teaching and office space, support staff, and support materials has been accomplished through research grants and private funding.

Assessment: The Office of Academic Affairs will continue to work with the campus on remaining issues. In 2000, the program will be re-examined in terms of quality, budget, support, and enrollment and reported to the Board at that time. Similar follow-up reviews will be implemented for all new degree programs approved within the System.

## **5. Establishment of a Major in Russian Under the Existing Bachelor of Arts Degree, The University of Georgia**

Approved: The Board approved the request of President Charles B. Knapp that The University of Georgia be authorized to offer a major in Russian under the existing Bachelor of Arts Degree, effective February 12, 1997.

Abstract: The program leading to the Bachelor of Arts degree in Russian will enrich undergraduate language and literature study at The University of Georgia and help prepare students for careers where knowledge of Russian language and culture are essential. The program is consistent with the mission of The University of Georgia, particularly in relation to stated goals such as the internationalization of the curriculum and the establishment of contacts with foreign institutions.

Need: The State of Georgia has no other major Russian program at a public institution. In April 1995, 10 students were minoring in Russian. In June of 1996, 3 students minored in Russian and as of January 1997, 3 students are completing prerequisites although they are not declared minors. Currently there are 3 students pursuing Russian Studies under the Interdisciplinary

Studies major. An additional student is pursuing a Comparative Literature major with a concentration in Russian. Current majors in Germanic and Slavic Languages complete the equivalent of a minor in Russian. The following is a numerical listing of the students in this program: April 1995 - 4 students; September 1995 - 5 students; and January 1997 - 3 students.

Objectives: The specific goal of the program is to provide students with linguistic and cultural competence in Russian that will help them develop the powers of critical thinking and cultural understanding. Additionally, students will have the skills to establish contact with institutions engaged in foreign study or economic enterprise in Eastern Europe.

Curriculum: The department has chosen to balance the classic ideas of Russian majors (19th and 20th century literature and culture) with newer ideas about "practical" programs ("Business Russian") and special topics such as film and media. The program will conform to the 120 semester hour maximum.

Projected Enrollment: It is anticipated that for the first three years of the program, student

Priority: The University of Georgia has placed this proposed program high on its list of institutional priorities.

Funding: The University of Georgia requires no new funding for staff, library resources, administrative costs, or classroom facilities. The combination of program faculty, graduate

research assistants, faculty in other departments, and resources from the Center for International Trade and Security are sufficient to support this program.

Assessment: The Office of Academic Affairs will continue to work with the campus on remaining issues. In 2000, the program will be re-examined in terms of quality, budget, support, and enrollment and reported to the Board at that time. Similar follow-up reviews will be implemented for all new degree programs approved within the System.

## **6. Establishment of a Major in International Trade Under the Existing Bachelor of Science Degree, Georgia Southern University**

Approved: The Board approved the request of President Nicholas L. Henry that Georgia Southern University be authorized to offer a major in International Trade under the existing Bachelor of Science degree, effective February 12, 1997.

Abstract: The program leading to the major in International Trade under the existing Bachelor of Science degree is a technical degree designed to provide an undergraduate, interdisciplinary business background for students interested in careers outside the United States or in international businesses and agencies within the United States. With the increased visibility of the College of Business Administration and the Center for International Studies that will result from the implementation of this program, there will be more opportunities for consultation and economic development from the region.

Need: A survey of regional businesses was conducted by the institution. Out of the 153 businesses contacted 71% (109 total) responded to the survey. Of those responses 58% (63 total) expressed a desire for a degree program with an emphasis in international trade. Twenty-five students are currently enrolled in international economics and have expressed an interest in pursuing courses in this program. Given the increase in agricultural export opportunities and the proximity of the institution to Georgia's ports, there is a need to increase training at the university level and augment the available pool of trade supporters.

Objectives: The program in international trade will provide qualified personnel for those businesses interested in initiating and expanding their export sectors. The program helps the University achieve its goals as outlined in the strategic plan. The program and its graduates will serve as a regional resource for economic development, consultation, and technical assistance.

Curriculum: The program will be administered through the College of Business Administration: Department of Finance and Economics. The program currently requires 192 quarter hours. The length of the program will be adjusted to conform to the 120 hour semester maximum.

Projected Enrollment: It is anticipated that for the first three years of the program student enrollment will be 10, 25, and 35, respectively.

Priority: Georgia Southern University has placed this program high on its list of institutional priorities.

Funding: No new faculty, administrative costs, or library resources are required for the implementation of this program. The necessary classrooms, instructional equipment and administrative offices are presently available at the Center for International Studies.

Assessment: The Office of Academic Affairs will continue to work with the campus on

remaining issues. In 2000, the program will be re-examined in terms of quality, budget, support, and enrollment and reported to the Board at that time. Similar follow-up reviews will be implemented for all new degree programs within the System.

**7. Information Item Concerning Clinical Training:** Pursuant to authority granted by the Board at its meeting on February 7-8, 1984, the presidents of various institutions of the University System executed 117 memoranda of understanding for clinical training during the month of February. A chart listing the various types of clinical agreements was presented to the Board in the agenda material. The chart is on file in the office of Planning and Policy Analysis in the Division of Academic Affairs in the Central Office, and a copy of each agreement is on file at the institutions concerned.

**8. Information Item Concerning Service Agreements:** Pursuant to authority granted by the Board at its meeting on February 7-8, 1984, the presidents of various institutions executed thirteen service agreements with various agencies for the purposes and periods designated in a list presented to the Board in the agenda material. A brief synopsis of each agreement was presented. Awards for the month of February totaled \$3,578,000. The list of these service agreements is on file in the office of Planning and Policy Analysis in the Division of Academic Affairs in the Central Office, and a copy of each agreement is on file at the institutions concerned.

**Conferring of Emeritus Status: At the request of the presidents of various Institutions in the University System, the Board conferred the title of Emeritus upon the following faculty members, effective on the date indicated:**

(a) University of Georgia

Ashley, Doyle Allen Professor Emeritus Department of Crop and Soil Sciences, College of Agricultural and Environmental Sciences, effective January 1, 1997.

Clements, Claire Brown Associate Professor Emerita School of Professional Studies, College of Education, effective February 12, 1997.

Cobb, James C. B. Phinizy Spalding Distinguished Professor, in the Department of History of American South, Franklin College of Arts and Sciences, with three years of probationary credit, effective September 10, 1997.

(b) Abraham Baldwin Agricultural College

Claxton, Betty Carolyn Associate Professor of Business Administration Emerita Division of Business Administration, effective February 12, 1997.

(C) Floyd College

Cook, Charles David Professor Emeritus of Biology Division of Natural Sciences, Mathematics and Physical Education, effective January 15, 1997.

**Approval of Leaves of Absence: The Board approved the Leaves of Absence and the salaries for the period recommended at the following institutions:**

(a) Georgia Institute of Technology

Wilsford, David Associate Professor, Department of International Affairs, Ivan Allen College of Management, International Affairs and Policy, leave from January 2, 1997, to December 31, 1997.

Yin, Wan-Lee Professor, School of Civil Engineering, College of Engineering, leave from January 3, 1997, to June 13, 1997.

(b) University of Georgia

Biskowski, Lawrence J. Assistant Professor, Department of Political Science, Franklin College of Arts and Sciences, leave from January 6, 1997, to June 12, 1997.

Carey, Robert I. Assistant Professor, Department of Chemistry, Franklin College of Arts and Sciences, Leave from January 6, 1997, to June 12, 1997.

(C) Southern Polytechnic State University

Kelly, Rebecca Professor, Department of Humanities and Technical Communication, School of Arts and Sciences, leave from September 16, 1997, to June 1998, without pay.

**APPOINTMENT OF FACULTY MEMBERS PREVIOUSLY RETIRED FROM THE UNIVERSITY SYSTEM: The Board approved the part-time appointments of faculty members previously retired from the University System.**

(a) Georgia Institute of Technology

Clopton, Tilden E. Administrative Specialist-Manager, School of Mechanical Engineering, as needed for period beginning January 2, 1997, and ending June 30, 1997.

Hunt, Harold R. Jr. Part-time Associate Professor, School of Chemistry and Biochemistry, College of Sciences, as needed for period beginning January 3, 1997, and ending March 21, 1997, at less than half time.

Kahn, Bernd Professor Emeritus, Office Inter-Disciplinary Programs, as needed for period beginning January 1, 1997, and ending June 30, 1997, at less than half time.

Payne, Calvin Lee Temp Associate Professor, College of Architecture, as needed for period beginning January 30, 1997, and ending June 13, 1997, at less than half time.

Wright, Paul H. Professor Emeritus, School of Civil Engineering, College of Engineering, as needed for period beginning January 3, 1997, and ending March 21, 1997, at less than half time.

(b) Georgia State University

Cheshire, Barbara Professor Emerita, Counseling Center as needed for period beginning March 12, 1997, and ending December 31, 1997, at less than half time.

(c) University of Georgia

Granum, Richard A. Public Service Associate, Georgia Center for Continuing Education, Vice President for Service, as needed for period beginning March 1, 1997, and ending December 31, 1997, at less than half time.

Kennett, Lee Boone Research Professor, Vice President for Academic Affairs, as needed for period beginning October 1, 1996, and ending November 30, 1996, at less than half time.

Kiney, Ruth Administrative Secretary, School of Music, Franklin College of Arts and Sciences, as needed for period beginning January 1, 1997, and ending June 30, 1997, at less than half time.

Kohl, Diane Mary Assistant Professor, College of Family and Consumer Sciences, as needed for period beginning January 6, 1997, and ending March 31, 1997, at less than half time.

Niemi, Albert W. Jr. Professor, Georgia Center for Continuing Education, Vice President for Service, as needed for period beginning September 13, 1996, and ending September 30, 1996, at less than half time the salary.

Pollack, Robert H Professor Emeritus, Department of Psychology, Franklin College of Arts and Sciences, as needed for period beginning March 21, 1997, and ending June 30, 1997, at less than half time.

(d) Valdosta State University

Gore, Joseph A. Professor Emeritus, Department of Mathematics and Computer Science, College of Arts and Sciences, as needed for period beginning March 1, 1997, and ending June 14, 1997, at less than half time.

(e) Albany State University

Crawford, Mary Temporary Instructor, as needed for period beginning February 1, and ending June 30, 1997, at less than half time.

(f) Fort Valley State University

Canty, George Jr. ASOP Emeritus, Department of Chemistry, School of Arts and Sciences, as needed for period beginning January 6, 1997, and ending March 6, 1997, at less than half time.

(g) Georgia College & State University

Baugh, Mary Rose Professor Emerita, Department of Early Childhood Education, School of Education, as needed for period beginning January 8, 1997, and ending March 19, 1997, at less than half time.

(h) Abraham Baldwin Agricultural College

Cowart, Dianne D Director Administrative Continuing Education, Division of Developmental Studies, as needed for period beginning January 2, 1997, and ending June 8, 1997, at less than half time.

Johnson, Rosemary Director Administrative and ASOP Emerita, Continuing Education Division of Social Science, as needed for period beginning January 2, 1997, and ending June 8, 1997, at less than half time.

Keesee, Vincent A. Professor Emeritus, Continuing Education, Division of Humanities, as needed for period beginning January 2, 1997, and ending June 8, 1997, at less than half-time.

Moody, Thomas Kenneth ASTP Emeritus, Continuing Education, Department of Health, Physical Education and recreation, as needed for period beginning January 2, 1997, and ending June 8, 1997, at less than half-time.

Mott, Leona R. ASTP Emerita, Continuing Education, Division of Developmental Studies, as needed for period beginning January 2, 1997, and ending June 8, 1997, at less than half-time.

Ooiggs, Eddie Marr Professor Emeritus, Continuing Education, Division of Social Science, as needed for period beginning January 2, 1997, and ending June 8, 1997, at less than half-time.

(h) Abraham Baldwin Agricultural College (Continued)

Stone, James Cecil Plumber I, (NTT) as needed for period beginning January 27, 1997, and ending May 31, 1997, at less than half-time.

Vickers, Ellen Louise E. Assistant Professor Continuing Education, Department of Health, Physical Education and Recreation, as needed for period beginning January 2, 1997, and ending June 8, 1997, at less than half-time.

(i) Floyd College

Carter, Raymond D. Part-time Assistant Professor, Division of Social and Cultural Studies, as needed for period beginning January 2, 1997, and ending June 15, 1997, at less than half-time.

Johnson, Ronald B. Part-time Associate Professor, Division of Business and Career Education, as needed for period beginning January 2, 1997, and ending March 31, 1997, at less than half time.

(j) Gainesville College

Paul, Joel H. Professor Emeritus, Coordinator for Evening Program, Division of Social Science, as needed for period beginning January 6, 1997, and ending June 13, 1997, at less than half-time.

(k) Darton College

Apperson, Thelma Accounting Clerk, as needed for period beginning July 1, 1996, and ending June 30, 1997, at less than half time.

Heflin, Gulma Secretary, as need for period beginning April 1, 1997, and ending June 30, 1997, at less than half time.

Latimer, Jena Auxiliary Enterprises CLK, as needed for period beginning January 28, 1997, and ending June 30, 1997, at less than half time.

(l) Dalton College

Carlson, Sylvia M. Accounting Clerk, (NTT) as needed for period beginning April 1, 1997, and ending June 30, 1997, at less than half time.



**APPOINTMENT OF FACULTY MEMBERS PREVIOUSLY RETIRED FORM THE UNIVERSITY SYSTEM: The Board approved the part-time appointments of faculty members previously retired from the University System and over seventy years of age.**

(a) Georgia Institute of Technology

Lundberg, John L., Callaway Professor Emeritus, College of Architecture, as needed for period beginning January 3, 1997, and ending March 21, 1997, at less than half-time.

(b) University of Georgia

Hale, William Harvey Jr., Part-time Professor, Georgia Center for Continuing Education, Vice President for Service, as needed for period beginning February 17, 1997, and ending February 20, 1997, at less than half time.

(c) Fort Valley State University

Simmons, Julius C., Counselor, Department of Developmental Studies as needed for period beginning January 6, 1997, and ending March 20, 1997, at less than half time.

(d) State University of West Georgia

Hogan, Mary N Assistant Professor Emerita, Department of Art, School of Arts and Sciences, as needed for period beginning January 7, and ending June 14, 1997, at less than half time.

(e) Darton College

Hambley, Verna P. Auxiliary Enterprises CLK, as needed for period beginning July 1, 1996, and ending June 30, 1997, at less than half time.

**Appointment of Faculty: The Board approved the appointment of faculty members at the salaries and for the period recommended at the following institutions:** Georgia Institute of Technology, Georgia State University, Medical College of Georgia, University of Georgia, Georgia Southern University, Valdosta State University, Armstrong Atlantic State University, Augusta State University, Columbus State University, Fort Valley State University, Georgia College & State University, Georgia Southwestern State University, North Georgia College & State University, Bainbridge College, DeKalb College, Dalton College.

**COMMITTEE ON ORGANIZATION AND LAW**

The Committee on Organization and Law met on Tuesday, February 11, 1997, in the 4th Floor Conference Room. Present were Chairman Edgar L. Jenkins, and Vice Chair Juanita P. Baranco, Regents Donald M. Leebern, and Elridge W. McMillan. Chairman Jenkins reported to the full Board on Wednesday that the Committee had reviewed two items requiring action. The first item included five applications for review; each was considered and approved as recommended. The second item is the Skidaway Development Report. Each member of the Board had previously received a copy of the proposed development for Skidaway. The Committee considered the proposal and recommends that the report be sent to the Attorney General for review. With motion properly made, variously seconded, and unanimously adopted, the Board approved and authorized the following:

1. In the matter of **H. Keith Brown at North Georgia College & State University**, concerning nonrenewal of his employment contract, the application for review was denied.
2. In the matter of **Leonard Bart Brown, III at State University of West Georgia**, concerning his dismissal from the Advanced Academy, the application for review was denied.

3. In the matter of **Jerrie K. Huewitt** at **Savannah State University**, concerning her application for a financial aid position, the application for review was denied.
4. In the matter of **Jacqueline M. Thomas** at the **University of Georgia**, concerning termination of her employment, the application for review be was denied.
5. In the matter of **Joseph Jackson** at **Medical College of Georgia**, concerning termination of his employment, the application for review was denied.
6. In the matter of **Eddie Wai-Ki Law** at **University of Georgia**, concerning a waiver of five credit hours, the application for review was denied.

## **COMMITTEE ON FINANCE AND BUSINESS**

The Committee on Finance and Business Operations met Tuesday, February 11, 1997, in Room 473. Present were Chairman Kenneth W. Cannestra, and Regents (Vice Chair) William B. Turner, S. William Clark, Jr., J. Tom Coleman, Jr., Edgar L. Jenkins, Donald M. Leebern, Jr., and Glenn S. White. Chairman Cannestra stated that for the past several months the Committee on Finance and Business had been working to develop an institutional investment package policy. The office of Dr. Lindsay Desrochers, Sr. Vice Chancellor for Capital Resources/Treasurer, formed an advisory committee including institutions from the System and representatives of the private sector to develop a policy concerning Institutional Investment Management. The policy was discussed in committee, and the Committee on Finance and Business recommended the policy's adoption. The Committee also recommended the adoption of amendments to the Fiscal Year 1996-97 Budget. One information item was brought before the Committee. A copy of the information item was given to each Board member. At the full Board meeting on Wednesday, with motion properly made, variously seconded, and unanimously adopted, the Board approved and authorized the following:

### **1. Proposed Policy Concerning Institutional Investment Management**

Approved: The Board of Regents adopted the attached policy pertaining to institutional management of investments.

Background: Over the last several months at the request of the Chairman of the Finance and Business Operations Committee, the Senior Vice Chancellor for Capital Resources and Treasurer of the Board of Regents, in conjunction with a campus advisory committee and additional professional experts in the field has been developing a policy to guide campuses in properly carrying out their delegated responsibility for investment management.

The Board of Regents has within its governing authority delegated responsibility for investment management to the Treasurer of the Board of Regents. Traditionally, the day-to-day responsibility for investment management has been further delegated to the institutions. Local institutions have worked with numerous local banks and other financial services organizations in carrying out this responsibility.

The proposal recommended to the Regents will ensure that all campuses have a clear investment management policy statement which includes all necessary components of a comprehensive investment policy including, but not limited to, investment goals and objectives; types of investments; asset allocation mix, diversification; and spending policy.

All institutional investment policy statements would be on file with the Treasurer of the Board of Regents and would be required to be reviewed and updated every two years.

#### Proposed Institution Investment Policy

General: It is the intent of the Board that each institution develop an investment policy which fosters sound and prudent judgment in the management of assets to ensure safety of capital consistent with the fiduciary responsibility each institution has to the citizens of Georgia, and which conforms with Board of Regents investment policy. Each institution shall be required to have a written investment policy statement on file with the Senior Vice Chancellor/Treasurer. This policy should be reviewed and updated at least once every two years. Each institution shall submit an annual report on its investment performance to the Senior Vice Chancellor which asserts that investments have been made in accordance with the institution's written investment policy.

Investment Objectives: The investment policy should specify overall investment objectives. There may be several different investment objectives depending on the type of funds to be invested and period of investment to be considered. These may include objectives which attempt to preserve the purchasing power of income and principal, maximize current income, or maximize capital values. Each investment objective should clearly state the time horizon for achieving investment objectives.

Investment Type: The investment policy should identify the general type of investments permitted under each investment objective. Investments must be consistent with donor intent, Regents policy and applicable federal and state laws. Under Georgia Code Sections 50-17-59 and 50-17-63, investment of state funds is restricted to direct U.S. Government obligations and obligations of selected U.S. Government agencies. This restriction would not apply to private endowment funds or other non-state fund sources.

Asset Allocation: The investment policy should include asset allocation guidelines which outline the asset classes and subclasses that will constitute permissible areas for distribution of funds. The guidelines should indicate the maximum, minimum and normal distribution of funds among the different asset classes or subclasses and the rationale for selecting these criteria. Asset

allocation guidelines should also be tied to the investment objective and should consider the potential risks associated with different asset allocations. The investment policy should outline the factors to be considered when an institution proposes a change in asset allocation such as during times of significant rate shift affecting the investment portfolio and instability in inflationary trends.

**Diversification:** Diversification is fundamental to the management of risk and is therefore a pervasive consideration in prudent investment management. The investment policy should include a diversification plan that considers the asset classes and investment products to be utilized in an attempt to achieve desired return with an acceptable level of risk.

**Spending Policy:** The investment policy should include spending rules and related investment objectives. Variables to be considered include the percentage of return allocated to prevent principal erosion by inflation versus the percentage to be expended currently.

**Collateralization:** The investment policy should provide for appropriate collateralization of invested funds which, by law, require the pledge of collateral.

**Management, Reporting and Monitoring:** Management's plan for authorization of investment activity, periodic reporting of investment activity and monitoring of investment results should be outlined in detail in the investment policy.

**Use of Investment Managers:** Criteria to be used in the selection of investment managers and the evaluation of their performance should be described if the institution chooses to use outside investment managers. These criteria should include:

- Investment philosophy relative to the institution's stated investment objectives.
- Organizational structure and overall product line control with respect to ensuring that individual managers adhere to policy objectives and guidelines.
- Total size of managed assets.
- Record of performance measured against appropriate benchmarks.
- Ability to communicate results effectively and in a timely fashion.

## **2. Approval of Amendments to Fiscal Year 1996-97 Budget**

Approved: Pursuant to new procedures for amending the University System budget, the Board approved the consolidated amendments to the Fiscal Year 1996-97 Budget of the University System of Georgia as displayed and explained in the following:

Background: In May 1996, the Board of Regents, in an effort to reduce the number and complexity of amendments, revised the budget amendment process. Under the new procedure, the Board continues to approve all budget amendments, but the monthly budget amendment report will highlight and discuss amendments only where changes exceed 5% of the budget or would add significant ongoing expenses to the institutions. The following amendments are presented for review by the Board of Regents in accordance with the new guidelines.

Georgia Institute of Technology requests a 7.70% increase (\$5,610,919) in the GTRI budget for personal services due to anticipated increases in Sponsored Revenue, Indirect Cost Recoveries, and Departmental Sales and Services. Significant Sponsored funding increases are from Projects with the following organizations: 1) The U.S. Department of Commerce, 2) The U.S. Army, 3) The Department of Defense, 4) The Georgia Department of Natural Resources, and 5) The Forestry Commission. Significant departmental funding increases are from the following: 1) The Center for International Studies, 2) The Center for Procedural Optimization, 3) The Center for Information Technology, 4) Industrial Extension Outreach Program, 5) EDI consulting fees, 6) Continuing Education fees, and 7) Short Course Revenue.

Albany State University requests a 9.25% increase (\$1,779,496) in the Resident Instruction Budget for personal services. This increase is to reflect the receipt of additional Sponsored Revenue, as well as the transfer of previously approved Sponsored Revenue that was incorrectly budgeted under Operating Supplies and Expense.

## **3. Information Item: Report on Office of Fiscal Affairs Activities Related to Board Policy Initiatives**

The Associate Vice Chancellor for Fiscal Affairs, William Bowes, made a brief report to the Committee on activities in the following areas:

- Implementation of a New Financial/Accounting and Human Resources/Payroll Systems. Mr. Bowes reported on the progress of the financial and human resources software systems acquisition and implementation. He stated that the change to new systems provided a unique opportunity for the System to re-evaluate and re-engineer its business processes and chart of accounts. He indicated that a steering committee, comprised of representatives across the System, was being created to oversee implementation. Full implementation of these systems would take at least five years. Approximately four institutions would be selected to serve as pilot implementation sites. Software acquisition, hardware, training and other implementation costs had not yet been determined. An assessment of the technology infrastructures at each institution was being conducted to help identify implementation costs. It is expected that implementation would begin by April, 1997.
- Fiscal Year 1998 Campus Budget Hearings. Mr. Bowes stated that campus budget hearings were completed during the last week of January and first week of February. The

hearings focused on campus internal redirection plans, institutional budget needs in the context of Board strategic initiatives and enrollment projections for 1998 and their impact on resource requirements. Information gathered from these hearings will serve as the basis for FY 1998 institutional budget allocation recommendations to be presented to the Board at the April, 1997 meeting.

- The Development of an Alternative (Deferred) Payment Plan. Mr. Bowes reported that an Alternative Payment Plan Committee was created to consider different tuition and fee payment options for students. The committee was established in response to the Semester Conversion policy recommendation that such payment plans be considered at least for the transition from the quarter hour to semester hour system. Committee membership includes vice presidents for finance and student affairs within the System and a student, Paul Hamilton, from North Georgia College & State University. The committee has been charged to review practices in other state institutions, to examine the financial impact that a payment plan program might have on institutions, to assess legal issues, to determine what changes would be required to current Board policy and to evaluate the benefit to students of different options. The committee plans to complete its work by next Spring, well in advance of the semester conversion scheduled for Fall Semester, 1998. Any changes to Board policy that would be required to implement a payment plan would be brought forward at that time.
- Fee Review and Approval Process. Mr. Bowes informed the committee about plans to review fee approval processes and policy. An institution-based committee of chief fiscal officers has been created to address issues concerning fee definitions or classifications, fee waivers, refunds and other aspects of current Board policy. Recommendations for policy changes will be forthcoming to the Board as they are developed.

### **COMMITTEE ON REAL ESTATE AND FACILITIES**

The Committee on Real Estate and Facilities met on Tuesday, February 11, 1997, in Room 473. Present were Chairman J. Tom Coleman, Jr., Vice Chair William B. Turner, and Regents Thomas F. Allgood Sr., Kenneth W. Cannestra, J. Tom Coleman Jr., Edgar L. Jenkins, Donald M. Leebern, Jr., and Glenn S. White. Chairman Coleman reported six items on the agenda; four required action. The Committee recommended full approval on these items. Item two, regarding authorized sale of property, required modification by Committee. The Committee directed the staff to study potential naming opportunities for facilities or programs to honor Governor Zell Miller. At the full Board meeting, the Chairman moved that, at the request of the Governor, this item be removed from the agenda. It was seconded and passed. Motion made and seconded, the Board unanimously approved and authorized the following:

#### **1. Rental Agreement, Former Georgia Institute of Genetics Property, Bartow County**

Approved: The Board declared approximately 107 acres of tillable crop land located on Ga S.R. 20 in Bartow County, Georgia, being former lands of the Georgia Institute of Genetics, no longer advantageously useful to units of the University System of Georgia, but only to the extent and for the purpose of allowing this land to be rented for the benefit of the University System of Georgia.

Also Approved: The Board authorized the execution of a Rental Agreement with Charles W. Adams, Cartersville, Georgia, covering the above 107 acres of tillable crop land located in Bartow County, Georgia, for a ten month period beginning March 1, 1997, and ending

December 31, 1997, at a total rental of \$1,570.00 for said period.

Also Approved: The terms of this Rental Agreement be subject to review and legal approval of the Attorney General's Office.

The property has been rented since March 1978 as tillable crop land. Mr. Adams has rented the property since 1994.

This agreement will extend the rental agreement with Mr. Adams until December 31, 1997.

This approximately 107 acres is a portion of the approximately 250 acre tract. The remaining portions of the property are wooded.

The rental of this property will be rebid this year and presented to the Board for approval with the proposed term to commence on January 1, 1998.

**2. Sale of Property, Northwest Branch Experiment Station, The University of Georgia Calhoun, Georgia**

Approved: The Board declared approximately 297,425 acres of land, Northwest Branch Experiment Station, The University of Georgia, no longer advantageously useful to The University of Georgia or other units of the University System of Georgia, but only to the extent and for the purpose of allowing the sale of this property for the benefit of The University of Georgia and the University System of Georgia.

Also Approved: The Board authorized the sale of approximately 297,425 acres of land located in Calhoun, Georgia to the Development Authority of Gordon County at a negotiated price.

Also Approved: The legal details of the above transaction to be handled by the office of the Attorney General.

The Board in October 1995 directed staff to develop a marketing study for this property. The marketing study was presented as an information item to the Board in October 1996. The offer by the Development Authority of Gordon County is consistent with the market value determined by the marketing study.

The Board further approved a modification recommended by the Committee that the proceeds of the sale be limited to the acquisition of land or construction of facilities by UGA for agricultural purposes.

### **3. Facilities Naming**

Approved: The Board authorized the naming of the following six buildings after the person identified.

Per the new policy adopted by the Board in November 1995 on the naming of facilities for living persons, six campuses have submitted requests which have been reviewed by Senior Vice Chancellor Dunning's office and are now submitted to the Board for review.

1. President Bloodworth of Augusta State University has requested that the Student Activities Center be named the I.E. and Justine W. Washington Hall to honor Dr. Ike E. Washington and Dr. Justine W. Washington. Examples of outstanding service rendered by the Washington are:

- Served as Chair of the Richmond County Board of Education and served as a member of the Board for 21 years (Dr. Justine Washington).
- Served on the Augusta City Council for 17 years and as Principal of Lucy Laney High School for five years (Dr. Ike Washington).

2. President Williamson of Gordon College has requested that the new residence hall be named the Quimby Melton, Jr. Residence Hall to honor Mr. Quimby Melton, Jr. Examples of outstanding service rendered by Mr. Melton are:

- Served the University System of Georgia as Regent (1955 - 60), Chair of the Gordon College Foundation, and Trustee of The University of Georgia Foundation.
- Served as Representative in the Georgia legislature (1959 - 72), Chair of the Committee on Education and the Tax-writing Ways and Means Committee, and head of the Governor's Commission to Improve Education.

3. President Burran of Dalton College has requested that the library be named the Derrell C. Roberts Library to honor Dr. Derrell C. Roberts. Examples of outstanding service rendered by Dr. Roberts are:

- Served as President of Dalton College (1970 - 94) where he established a DTAE-supported Technical Division for the College and developed the second largest library



among the University System's two-year colleges.

4. President Brown of Columbus State University has requested that the science hall be named the William C. LeNoir, Jr. Science Hall to honor Dr. William C. LeNoir, Jr. Examples of outstanding service rendered by Dr. LeNoir are:

— Served Columbus State University (1960 - 1994) as Acting President, Acting Vice President for Academic Affairs, and a number of other rolls in the School of Science.

5. President Loyd of Abraham Baldwin Agricultural College has requested that the library building be named the Carlton Center to honor Mr. O.D. Carlton, II. Examples of outstanding service rendered by Mr. Carlton are:

— Served as a member of the Abraham Baldwin Agricultural College Foundation for over 20 years.

— Demonstrated a strong commitment to academic excellence and ABAC through his support of scholarships (general and music), campus facility enhancements, library development, and honors programs.

6. President Skinner of Clayton College & State University has requested that the continuing education building be named the Harry S. Downs Center for Continuing Education to honor Dr. Harry S. Downs. Examples of outstanding service rendered by Dr. Downs are:

— Served as Founding President of Clayton Junior College for 25 years through the College's conversion to a state four-year college.

— Served as Acting Chancellor from January 1994 until June 1994.

#### **4. Information Item: The University of Georgia - Report on Objectives and Goals of Housing Program**

The University of Georgia reported on the objectives and goals of the housing program. The number and quality of campus housing accommodations for single students will be sufficient and will include preferred living options for 85% or more of the new freshman class each year and those new transfer students who desire campus housing with approximately 30% of residents continuing from one year to the next with a total student residency of 20 - 25% of the total campus enrollment.

#### **5. The University of Georgia - Reconsideration of Renovation of Reed Hall Increase in Project Budget, Amendment to Architectural Contract, Project No. H-67 "Renovation of Reed Hall", The University of Georgia**

Approved: The Board authorized an increase in the total project budget for Project No. H-67 "Renovation of Reed Hall", The University of Georgia, from \$8,500,000 to \$10,392,157 using funds from The University of Georgia Auxiliary Surplus and Reserves.

Also Approved: That the Board authorize the execution of an Amendment to Architectural Contract with Surber, Barber, Choate and Herlein, Architects for Project No. H-67 "Renovation of Reed Hall", The University of Georgia, increasing the stated cost limitation for construction

costs from \$6,850,000 to \$8,500,000.

The project was previously authorized by the Board on December 13 14, 1994.

The project concept for the scope of work originally envisioned for this project has changed from one bathroom for each two bedrooms to one bathroom for each bedroom.

This project will serve as a prototype for renovation of other existing dorms at The University of Georgia.

Schematic Design including construction of a mock-up cluster of living units for the project has been completed.

Funding for this budget increase is \$1,892,157 from budgeted University of Georgia Auxiliary Surplus and Reserve Funds.

#### **6. Information Item: Southern Polytechnic State University Housing RFP**

The Central Office Staff presented a summary of the RFP for housing at Southern Polytechnic State University.

In March 1995 the Board of Regents considered establishing a publicly financed and constructed student housing project on the Southern Polytechnic State University campus. While the public/private concept was endorsed, the developer was not able to arrange independent financing. Subsequently, staff was asked to pursue, with the assistance of the Attorney General's office, the preparation of a Request for Proposal (RFP) that would solicit the financing, design, construction, and operation of a student housing facility.

Currently, the campus operates 450 student housing beds with 97% occupancy rate. The campus goal is to provide on-campus housing for approximately 20% of the student population. Given a projected enrollment of 6,500 EFT, the ultimate housing facility should accommodate 1,500 students.

## Summary of RFP

This RFP is now complete and addresses the following features that prospective developers must address as part of their proposal:

- Within the 20-acre campus area designated for student housing, the developer must identify the specific eighth-acre site for the student housing facility.
- The concept design for a student housing complex ranging in size from 250 to 300 beds.
- A financing plan that will support the development costs and construction costs of the facility.
- An operational plan that outlines the relationship between the privately operated housing facility and the campus.
- All aspects associated with the daily operations of the student housing facility.

The RFP, in addition, will address a variety of specific issues, including:

- Design covenants, including configuration of units, style, parking, and furnishings.
- Schedule for construction and operation of the housing facility.
- Conditions of resale or assignment of contract.
- Schedule of rental rates, basis for rent increases, and term of rental requirements.
- Financing agreement term 25-30 years.
- Maintenance schedule and requirements, modernization expectations.
- Warranties, insurance, liabilities.
- Amenities to be included in residential development.
- Utilities, construction, operation, maintenance, and payment.
- Services to be provided, including trash collection, mail, deliveries, etc.
- Disruption during construction, campus conditions, schedule of activities.
- Access requirements and parking.
- Security, including fire & life-safety issues, jurisdictional issues.

Expected timeline:

RFP to be released February 28, 1997; On-campus Preproposal Conference, March 17, 1997; Due date for receipt of proposals, April 18, 1997; Screening of proposals, notification of short list candidate firms; On-campus proposals by short listed firms, week of May 19, 1997; Identification/notification of selected firm, week of May 26, 1997. The Board concurred with the schedule and receipt of RFP's.

### **CHANCELLOR'S REPORT TO THE BOARD**

Chancellor Portch began by commenting on what an extraordinary month January, 1997 had been. He noted the moment in President Clinton's State of the Union address when Georgia was highlighted as a state making great reforms in education. He also noted the President's visit to Augusta State University and said that surely not since President Franklin Roosevelt has a sitting president chosen Georgia as a site for a major policy announcement. He also noted that never has a United States President come to a University System institution to announce education as the national priority. Dr. Portch then praised the collaboration between President Bloodworth of Augusta State University and President Tedesco of the Medical College of Georgia and their respective staffs. Dr. Portch praised Tonya Davis, a student at Augusta State University, who introduced President Clinton with poise and substance. He then thanked Chairman Allgood for hosting the Regents in Augusta.

Dr. Portch noted that there are ample reasons to be proud this month, offering the examples of one student, one faculty member, one president, one regent, one building, and one reporter:

- Karen Johnson, a former student at Valdosta State University, was the recent recipient of the Milken Family Foundation National Educator Award.
- Dr. James Nagel, Professor of English at the University of Georgia, authored *Hemingway in Love and War: The Lost Diary of Agnes Van Kurowsky* on which the movie "In Love and War" is based.
- President Betty Siegel was named the "1996 Cobb Citizen of the Year" by the Marietta Daily Journal at the Annual Cobb Chamber of Commerce meeting in January.
- Regent Juanita Baranco was featured in the January edition of "Atlanta's Women Looking Ahead" news magazine. The article highlighted her many achievements in business and education, which has been her "lifelong love affair."
- Brooks Hall, home of the Terry College of Business at the University of Georgia, is open once again for business. Seventeen months ago the building was ravaged by fire. The modernized building not only has 25 to 30 more offices than before, but also has a sprinkler system and aluminum rafters instead of wooden ones.
- Education reporter Reagan Walker of the Atlanta Journal-Constitution won the Print Media Award from the Council for the Advancement and Support of Education's Case District III for her outstanding coverage of higher education.

Chancellor Portch then summed up the month by noting that he had chaired presidential search committees at The University of Georgia and at Georgia College & State University; he spoke at

the Cordele Chamber of Commerce, the Oconee Chamber of Commerce, the Tift Rotary, the Columbus Rotary, the Georgia Association of Educators, the Georgia Independent Colleges meeting, at the meeting of the Association of American Colleges and Universities, and to the BellSouth Trustees. He gave a special speech to the Georgia Economic Development Association meeting attended by 700 people, nearly every legislator, and all the System presidents. The Chancellor met informally with Johnny Isakson, the new Department of Education Board Chairman and Superintendent Linda Schrenko and had a very productive meeting with representatives from the Georgia Association of Black State Universities.

Chancellor Portch said the Appropriations Committee appearance went well. He then said he felt fortified by the presence of Regents Allgood, Clark, Coleman, and Leebern. He said the innovation of using seven presidents (Belcher, Clough, Hanes, Henry, Sethna, Wade, and Welch) and Dr. Anne Hudson for President Burnett seemed to be very well received. Chancellor Portch then reported on the legislative session. The 21 capital outlay projects recommended by Governor Miller for the fiscal year '98 budget were moved into the FY '97 amended budget by the House of Representatives. The Office of Planning and Budget agrees that savings can occur given favorable interest rates by moving the bonds into the amended budget. He said that it appears that the Senate Appropriations Committee will seek endorsement of the full Senate to sell the bonds early. In anticipation, Dr. Portch said that the Board of Regents will be already working with the impacted institutions to be ready to proceed as soon as the FY '97 amended budget is signed into law.

In addition to the 21 projects, the House of Representatives included bond funds for a project from the "C" minor list, \$4.9 million for the East Georgia College Learning Resource Center, and \$3.1 million to complete the previously approved Georgia Southern University Continuing Education and Cooperative Extension facility. Chancellor Portch said that although this is very encouraging, the caution is that the greater the success, the harder the work.

Chancellor Portch then ended his report by presenting a 30-second rap Public Service Announcement for seventh and eighth graders on preparing for the new admissions standards. This video was produced by Jocelyn Dorsey of WSB-TV Channel 2. It has been distributed to 270 radio stations and 36 television stations statewide. This concluded the Chancellor's report.

#### **MEETING OF THE COMMITTEE OF THE WHOLE**

Chairman Allgood asked for a motion to recess the regular Board meeting and convene the Strategic Planning Committee as Committee of the Whole. Motion properly made and seconded, the meeting of the Committee of the Whole convened with Regent Leebern as chair.

Chairman Leebern announced two items on the agenda for the Meeting of the Committee of the Whole. The first item was the second reading of the Workforce Development Principles. He reminded the Board that at the January, 1997 Board meeting, Dr. James Muyskens, Sr. Vice Chancellor of Academic Affairs, presented the Board with a draft of Workforce Development Principles which the Board considered, discussed, and made recommendations for modifications. The Board will now vote on the Principles which will be another set of guidelines as the Board moves to adopt a comprehensive plan for the University System. Chairman Leebern noted that each Board member had received these materials prior to the meeting. The second item was a report to the Chancellor from a committee of two-year college presidents which the Chancellor wished to share with the Board. Dr. Joe Ben Welch, President of Middle Georgia College and Chair of the Two-Year Committee, and Dr. Harold Wade, President of Atlanta Metropolitan

College and a member of the Committee, presented this report.

With motion properly made and dually seconded, the Board of Regents adopted the Workforce Development Principles.

Dr. Joe Ben Welch presented the first portion of the Two-Year College report to the Chancellor. President Welch stated that while the two-year institutions of the System were operating successfully, there is always room for improvements. President Welch said that in January, 1996, Chancellor Portch directed a committee of four presidents of two-year institutions to identify initiatives, policy changes, and other activities that could be helpful in maximizing the utilization of these institutions. President Welch then gave a summary of the charge from Chancellor Portch to the committee:

- Review policies and practices of the University System of Georgia that may be directly or indirectly impacting enrollments at two-year colleges.
- Review the national scene for effective policies and practices pertaining to growth of two-year colleges.
- Review the possibility of an innovative marketing campaign to enhance two-year colleges.
- Conduct a comprehensive review of enrollment trends and an exploration for capacity at two-year colleges.

- Recommend methodologies to maximize post-secondary options enrollments at two-year colleges.
- Do a program review to identify needs for new programming and possible expanded support for present programming.
- Explore possible financial barriers for enrollments in two-year colleges and possible financial incentives at two and four-year colleges to enhance enrollment and transfers.
- Suggest incentives that would promote the expanded use of technology at two-year institutions.

President Welch noted the diversity which exists among the fifteen two-year institutions. He said that the two-year institutions in the System range in size from 840 students to 15,690 students. He noted that each institution has its own distinct mission. President Welch then explained that the committee divided itself into multiple taskforces. Through the taskforces, all fifteen two-year institutions were able to give extensive input. The study resulted in a number of recommendations that will position the System's two-year colleges to better serve the educational needs of the state. The recommendations are clustered around five major issues:

- Marketing two-year colleges
- Maintaining and enhancing quality programs
- Guaranteeing transfer of the core curriculum
- Emphasizing the value of the associate degree
- Linking with our communities by expanding opportunities to serve secondary and DTAE students

President Welch elaborated on two of these issues, 1.) Marketing two-year colleges, and 2.) Guaranteeing transfer of the core curriculum. President Welch noted that regarding the first issue, each two-year institution must be heavily marketed in order to be an attractive alternative to a four-year institution. In order for this to happen, the System must be able to guarantee transferability of core curriculum. He then noted that the apprehension of the two-year presidents is that without guarantee of transferability of core curriculum, the two-year institution in Georgia is in danger of falling to the status of institutions where students go when they can't get in anywhere else. The marketing effort must then be directed towards not only students and their parents, but high school instructors and counselors. President Welch then introduced Dr. Harold Wade, President of Atlanta Metropolitan College and a member of the committee, to present his report.

President Wade reiterated President Welch's words that the issue of marketing the two-year schools was extremely important. As stated in the report to the Chancellor, the implementation of a marketing program is to familiarize Georgians that two-year colleges are accessible, represent excellent entry points from which students can transfer, provide quality programs guaranteed to transfer upon successful completion, and provide selected career programs with emphasis on those which ladder to a baccalaureate degree. The marketing campaign titled "Gateway to

Success", would be financed by the two-year colleges which would provide \$100,000 to be matched by System funds. President Wade then outlined the recommendations made by the committee:

- The committee recommends hiring a consulting firm to conduct a comprehensive statewide image study of the System's two-year colleges and to develop a multi-year plan which would be implemented statewide while also providing promotional material specific to each institution.
- The committee also recommended that four-year institutions offer additional scholarships to outstanding graduates of the two-year colleges. Those institutions which already have such programs need to publicize them and provide information to the two-year colleges to include in their catalogs and promotional materials.
- President Wade said that critical to the success of the campaign is the third recommendation which requests the Board of Regents' continued commitment to the transferability of the System's core curriculum and insure that the universities share this commitment.
- The fourth recommendation that President Wade listed is the committee's request to be granted the right of first refusal in the offering of post secondary options in the communities served by the two-year colleges, whether by traditional delivery or GSAMS. This academic program represents a primary opportunity for these colleges to link with communities they serve to demonstrate that they offer quality instruction in the collegiate first year curriculum.
- The committee requests primary responsibility in providing the general education courses in dual programs with the state DTAE institutions. Where a technical institute is located outside the area of a two-year college, the presidents understand that there may be the need for a university to fill this function. In most cases, however, this instruction can be provided by the two-year institutions.
- The committee requests a review of all associate degree granting authority (A.A., A.S., A.A.S.) with the purpose of ensuring that two-year colleges serve as primary providers, yet ensuring access to all Georgians for these degrees.



President Wade then noted that linkages to their communities are essential to the two-year colleges' mission and success. Also, as part of the System, the two-year institutions are committed to raising the educational aspirations of Georgians. To assist in both these efforts, the committee proposes a pilot which could apply to all levels of institutions.

- The committee requests that a non-traditional student be allowed to take up to four courses or twelve semester hours without being required to complete the entire admissions process as a way to "sample" college. This program should be carefully structured and would exclude college-level mathematics or other courses which have a collegiate prerequisite. Once students have completed twelve hours of course work, they would have to complete the admissions and assessment program in order to continue with the collegiate curriculum. After monitoring the program for two years, either eliminate it or make it a permanent option to attract Georgians to higher education in a non-threatening manner. States such as Wisconsin, Virginia and Florida, which have tried this approach, have found that it does not violate the academic integrity of higher education.
- The committee recommends that the Chancellor and members of the Board of Regents urge the Governor and State Legislature to lower the number of quarter credit hours from 90 to 45 for these students to become eligible for HOPE scholarships. This recommendation was discussed by Governor Miller in his State of the State address in January, 1997.
- The final recommendation by the committee asks for the appointment of a transfer task force to develop System guidelines for transfer which encourage substantial work before transfer and that give a preference to System transferee. As an example, a System institution that utilizes GPA for admission of transfers might require a 2.0 for transfer with 55 or more semester hours or an associate degree; a 2.5 if the student has earned between 35 and 55 hours; and a 3.0 if the student has earned between 15 and 35 hours. No transfers would be allowed with less than 15 semester credit hours. Transfers from beyond the System, for example, would be required to have 2.25 for transfer with 55 hours; 2.75 for between 35 and 55; and 3.25 with less than 15 semester hours.

President Wade then thanked the Chancellor and the Board for the opportunity to address the concerns of the two-year institution presidents. He ended his report by stating that the committee believes that the implementation of the listed recommendations could greatly enhance the effectiveness of the System's two-year colleges in improving access to academic excellence, reaching out to our communities, and better serving the needs of Georgians.

## **COMMENTS**

Regent McMillan asked President Wade if non-traditional students would be expected to pay student activity fees.

President Wade replied that the report of the two-year presidents did not address that issue specifically.

Chancellor Portch said that the bureaucracy that full-time students go through has been cut from the entry process for students wanting to "sample" college in Systems such as the one in Wisconsin.

Chancellor Portch said that it has been very successful, and frequently those students who enter on a non-traditional, sampling basis become full-time students. Chancellor Portch emphasized that the idea behind inviting these non-traditional students on campuses to sample college without the full registration process is to entice students who otherwise might not see college as an option for them.

Regent Jones asked why the System does not come down harder on institutions which make transferability difficult for students.

Chancellor Portch said that when students complain of difficulty transferring and they bring it to the attention of the Central Office, typically something can be done. The problem exists with students who do nothing when they are told their credits will not transfer.

Regent Dalhberg asked if a demographic study had been done of the two-year institutions to discover how much under-utilized capacity exists and what the potential is of these institutions.

Chancellor Portch said that an initial analysis has been made which has been shared with the two-year institutions. The two-year institutions are now in the process of refining that analysis and will have their final analysis ready by the April Board Meeting.

Chancellor Portch asked President Welch, as an example, what space is under capacity at the four residential two-year campuses.

President Welch responded that three of the four residential campuses have substantial unused dormitory space.

Regent Clark commented that his concern with transferability is that students transferring from two-year institutions to four-year institutions such as the Georgia Institute for Technology, possess the same level of course comprehension as their four-year student counterpart.

Chancellor Portch responded by saying that grade point average tracking reflects the student's GPA at the two-year institution, then the student's GPA at the four-year institution where they transfer.

Regent Jenkins remarked that while preference should be shown to students transferring credits, some consideration should be shown to the administrators of the four-year institutions because of the difficult analysis sometimes required.

Chancellor Portch responded that the issue of administration has been noted in the reports from the two-year presidents.

Regent Cannestra said that he feels that the two-year institutions provide a much more cost effective way to provide an education to many students in Georgia. He said he felt that there is a very crucial role for the two-year institution and he feels that the System needs to emphasize that role. He noted that he feels that the two year institutions give as good, if not better, education to students with more one-on one attention being given to the students.

Chancellor Portch said that one of the things being emphasized in the marketing program by the two-year institutions is to note the number of prominent Georgians who started in two-year institutions.

Regent Coleman asked for further information on recommendation number five and number six which request, "primary responsibility in providing the general education courses in dual programs with the state DTAE institutions." and "a review of all associate degree granting authority (A.A., A.S., A.A.S.) with the purpose of assuring that two-year colleges serve as primary providers, yet assuring access to all Georgians for these degrees."

Chancellor Portch answered that recommendation number five offers cooperative programs with the Department of Technology and Adult Education institutions so that four-year institutions could not "move in" and assume the role of providing the first two years of education as part of the DTAE program. Chancellor Portch said that it is happening to a degree, but not a great deal. He then said that recommendation six requests that the Associate Degree be obtained from two-year institutions and not from four-year institutions unless there is a good rationale for it.

Regent Clark noted that in the Board's original decision to develop cooperative programs between degree institutions and DTAE institutions, he had voiced the concern that allowing two-year and four-year institutions to compete for those cooperative programs leaves the two-year institutions at a disadvantage. He reiterated these remarks to emphasize what he feels requires diligence on behalf of the Board to ensure that this situation does not arise.

Regent Leebern, echoing Regent Clark's concerns, said he felt that there is an assumption that the two-year institutions are easier than their four-year counter parts.

Chancellor Portch asked President Welch to offer some numbers reflecting the number of students who matriculate from Middle Georgia College to Georgia Tech. President Welch noted that Middle Georgia College has an extensive history in transferring students, in particularly from its Mathematic/Science/Engineering fields, to Georgia Tech, dating back nearly fifty years. It provides between 15-18% of transfer students to Georgia Tech. He also noted that the Grade Point Average of these transfer students are as high if not higher when they graduate from Georgia Tech, than they were at Middle Georgia College.

Chairman Leebern thanked Dr. Nesbitt, Dr. Wade, and Dr. Welch for their presentation. Motion was then made and seconded to adjourn the meeting of the Committee of the Whole and reconvene the regular Board meeting.

### **UNFINISHED BUSINESS**

Chairman Allgood reminded the Board that they had approved the Special Teaching Hospital Committee as a standing committee of the Board. He then appointed the members of that committee. The members of the Teaching Hospital Committee are: Chairman Thomas Allgood Sr., Vice Chairman S. William Clark Jr., Juanita Powell Baranco, Kenneth W. Cannestra, J. Tom Coleman, Jr., Edgar L. Jenkins, and Elridge McMillan. The basis for these appointments is the Chair of the Board, Vice Chair of the Board, and the Chairs of Audit, Organization and Law, Education, Research and Extension, Finance and Business, and Real Estate and Facilities Committees. If the Medical College of Georgia's Congressional District had not been represented on this Committee, the Chairman would have appointed that person.

### **NEW BUSINESS**

Sr. Vice Chancellor Art Dunning presented the names of two nominees for Honorary degrees. William Porter "Billy" Payne for The University of Georgia. William Porter "Billy" Payne is the first person to lead an Olympic bid effort financed entirely from sponsorships and other private funds. When Atlanta won the privilege of hosting the 1996 Summer Olympic Games, Mr. Payne was named president and chief executive officer of the Atlanta Committee for the Olympic Games. Mr. Payne is a graduate of The University of Georgia and University of Georgia's Law School. While at UGA, Mr. Payne was an All Southeastern Conference defensive end, an Associated Press All American and Outstanding Senior Athlete. He is also a recipient of the Theodore Roosevelt Award bestowed by the NCAA. He currently serves as managing trustee of the University of Georgia Foundation and is a member of the University of Georgia Athletic Association. Mr. Payne has also served as a founding member of the Georgia State Games, president and chief executive officer of the Georgia Amateur Athletic Foundation and a member of the Atlanta Convention and Visitors Bureau.

Dr. Julian Stanley for the State University of West Georgia. Dr. Julian Stanley, an internationally renowned educational psychologist, is a 1936 alumnus of the State University of West Georgia, the former West Georgia College. He is currently the Director of the Study of Mathematically Precocious Youth, which he founded in 1971 at John Hopkins University. His research, development, and service since then have involved a yearly talent-search and identification of more than 200,000 seventh- and-eighth-graders who reason exceptionally well mathematically and help them get the special, supplemental, accelerative educational opportunities they need and deserve. Dr. Stanley is a former President of the American Educational Research Association, the National Council on Measurement in Education, and the Division of Educational Psychology and of Evaluation and Measurement of the American Psychological Association. Dr. Stanley's work has touched the lives of hundreds of thousands of gifted students and, at the age of 78, continues to be an exceptionally productive scholar, researcher, and educator.

With motion made and dually seconded, the Board approved unanimously the honorary degrees of William Porter "Billy" Payne and Dr. Julian Stanley. Chancellor Portch noted that he was very pleased that the Board offered honorary degrees for such distinguished individuals.

Regent Clark asked if the Board was satisfied with the process of selecting and approving nominees for honorary degrees. After some discussion, it was agreed that the process for selection and approval of nominees for honorary degrees is working.

## **PETITIONS AND COMMUNICATIONS**

Secretary Weber announced that the Chairman and Vice Chair offer the schedule for the Board meetings through June of 1998 for their approval. Motion being made and seconded, the schedule for the 1997 Board meetings was unanimously approved by the Board. The schedule is as follows:

<b><u>1997</u></b>	
January 7, 8	Board Room, Atlanta
February 11, 12	Board Room, Atlanta
March 11, 12	Board Room, Atlanta
April 8, 9	Atlanta Metropolitan College
May 13, 14	Board Room, Atlanta

June 9, 10, 11 (3-day meeting)	Board Room, Atlanta
July 8, 9	Board Room, Atlanta
August	No Meeting
September 9, 10	Board Room, Atlanta
October 7, 8	Clayton College & State University, Morrow
November 11, 12	Board Room, Atlanta
December 9, 10	Board Room, Atlanta
<b><u>1998</u></b>	
January 13, 14	Board Room, Atlanta
February 10, 11	Board Room, Atlanta
March 10, 11	Board Room, Atlanta
April 7, 8	Albany (one day at Albany State University, one day at Darton College)
May 12, 13	Board Room, Atlanta
June 9, 10	Board Room, Atlanta

Secretary Weber then told the Board that they have been given a copy of the Bylaws of the Board of Regents and that a hard copy of the Policy Manual is forthcoming.

Secretary Weber announced that former Regent Elsie Hand had sent a note that she wished to be read to the Board and included in the minutes:

"Dear Friends, I guess you could call this a Love Letter to the Members of the Board of Regents. I want you to know that the time spent in association with you was one of the most pleasant experiences of my life. Each one of you is special, and I will never forget the honor of serving with you. If I can ever be of service to you, I would consider it a privilege if you will call on me. May God bless you as you continue in your efforts for the great State of Georgia. Your Friend, Elsie Hand"

Regent Elridge McMillan attended the PREP Workshop at Albany State University on January 30, 1997.

### **ADJOURNMENT**

Secretary Weber reminded the Board that its next meeting would be held in Atlanta on March 11-12, 1997.

There being no further business to come before the Board, the meeting was adjourned at 10:30 a.m. on February 12, 1997.

s/ GAIL S. WEBER

Gail S. Weber  
Secretary, Board of Regents  
University System of Georgia

s/ THOMAS F. ALLGOOD, SR.  
Thomas F. Allgood, Sr.  
Chair, Board of Regents  
University System of Georgia